



**Limited Representation Panel
Application and Agreement**

DATE: _____

NAME: _____

ADDRESS: _____

PHONE: _____ STATE BAR NO. _____

I. QUALIFICATIONS & REQUIREMENTS

A. I am a member of the SFVBA Lawyer Referral & Information Service.

B. I have applied for membership to the SFVBA Lawyer & Information Service.

C. I have been in practice at least five (5) years. Admission Year: _____

D. Family law practice is _____ % of my practice. I have been practicing family law for _____ years.

E. I have had at least three (3) hours of Unbundled / Limited Legal Representation training:

Title: _____ Date: _____

Sponsored by: _____

Title: _____ Date: _____

Sponsored by: _____

Title: _____ Date: _____

Sponsored by: _____

I have participated in Limited Legal Representation / Unbundled Services with at least three (3) clients (please include type(s) of services offered, i.e. coaching, ghostwriting and document preparation, court appearances, etc.):

1. Name of Party _____

Date: _____ Case No. _____

2. Name of Party _____

Date: _____ Case No. _____

3. Name of Party _____

Date: _____ Case No. _____

G. Certified Specialist:

An applicant who is currently certified as a legal specialist by the California Board of Legal Specialist will automatically meet the experience requirements.

_____ I am certified as a specialist in Family Law by the State Bar.
(initial)

H. To qualify for Family Law Limited Scope Referrals, I attest that within the two (2) years immediately proceeding, I have:

Represented a party in at least three (3) dissolutions of marriage from inception to final decrees, opposing party being represented by counsel at all stages, including one (1) contested trial before a court involving issues of support or property division ; and

Represented a party in at least three (3) contested Orders to Show Cause, wherein the opposing party was represented by counsel and the Court heard live testimony; and

Represented a party in at least on (1) contested hearing from the list of options above, including the issues of child custody and visitation issues.

I. To qualify for Dissolutions with Child Custody Limited Scope Referrals, I attest that within the last three (3) years, I have:

Represented a party in at least (1) contested hearing on the issues of custody and visitation wherein I examined a non-party witness; OR

Represented three (3) parties in contested child custody or child visitation matters wherein a child custody evaluation was ordered by the Court and completed by the parties and wherein a written or oral report was provided to the Court by the evaluator.

J. To qualify for Dissolution Involving Self-Employed Spouse Limited Scope Referrals, I attest that I have:

Represented a party in at least one (1) dissolution of marriage matter wherein it was necessary to obtain a business evaluation from an expert.

K. To qualify for Paternity Limited Scope Referrals, I attest that I have:

- Represented a party wherein I have personally performed all legal work and prepared or supervised the preparation of all papers through judgment in connection with at least three (3) Complaints to Establish Paternity within the last two (2) years.

L. To qualify for Adoption Limited Scope Referrals, I attest that I have:

- Represented a party in at least two (2) adoptions within the last five (5) years. At least one (1) of the adoptions must have been contested.

M. Other areas of Family Law practice

- I will represent a victim of domestic violence on a Temporary Restraining Order matter and appear on behalf of the client at the Restraining Order hearing.**
- I will represent non-income clients where the court can order the employed spouse to pay attorney fees or a part thereof.**

N. Minimum Library Requirements:

- I.** I have access to the applicable annotated codes and cases.
- II.** I have access to Dissomaster and am proficient in its use.

II. AGREEMENTS

A. All members of the LRIS family Law Limited Scope Panel must be members of the SFVBA Family Law Section.

I am currently a member of the SFVBA family Law Section

I agree to be a member of the SFVBA Family Law Section and enclosed is my fee for joining the Section.

B. I agree to use the Family Law Limited Scope Representation Risk Management Materials developed by the Limited Representation Committee of the California Commission on Access to Justice. I will also utilize the suggested guides and standards on the practices, sample fee agreements, checklists, and recently approved Judicial Council Forms. (These materials are available at the SFVBA website at www.sfvba.org)

C. I agree to accept the following type of Limited Representation cases:

- Coaching
- Court Appearance
- Document preparation/ghostwriting
- Document review
- Domestic Violence
- Legal Research
- Custody / Visitation
- Property Division
- Support
- Enforcement
- Post judgment issues
- Other: _____

III. CERTIFICATIONS

(initial) I certify that I have agreed to follow the rules for the Lawyers Referral Service outlined in the:
“Lawyer Referral Service Application & Agreement;”
“Rules of the Lawyer Referral Service;” and
“Rules & Regulations of the State Bar...Pertaining to Lawyer Referral Services.”

(initial) I certify that I have confirmed coverage for limited representation practice with errors and omissions insurance carrier.

(initial) I certify that I understand the same LRIS Rules & Regulation, including percentage fee payments, apply to the Limited Representation LRIS panel referral clients who initially hire me to perform only limited services. The percentage fee requirements also apply when the limited services referral develops into a “full service” representation.

(initial) I submit this Statement of Qualifications to participate in the Limited Representation Panel of the Lawyer Referral Service. I understand that the information contained herein is subject to reasonable verification and I agree to cooperate with the Lawyer Referral Services Committee and it’s designees in the process of evaluating my qualification. I declare, under penalty of perjury, that the foregoing is true and correct.

Signature of Applicant

Date