



San Fernando Valley Bar Association

Attorney Referral Service of the San Fernando Valley Bar Association APPLICATION GUIDE For your records only

ELIGIBILITY - Membership is an individual membership and is extended to a person who:

- is licensed to practice law by the State Bar of California for a minimum total of three years;
- is a member in good standing with the State Bar of California;
- regularly maintains offices for the private practice of law within the greater San Fernando Valley, Eastern Ventura County, Antelope Valley and adjacent areas (contact ARS for information on exceptions to this rule);
- has not been convicted of any crime involving moral turpitude;
- has met the qualification standards for all panels for which the person has applied;
- agrees to all provisions of the ARS Application and Agreement for Membership;
- maintains insurance, which covers professional errors and omissions in the minimum amount of \$100,000 per act with a \$300,000 annual aggregate and a reasonable deductible.

For more on eligibility requirements, review the [ARS Standards & Rules of Operation](#) and the [California State Bar Rules](#) pertaining to Lawyer Referral Services.

FEES

- \$25 Application Fee
- Annual Membership Dues are non-refundable and payable on October 1 of each year
 - \$225 for current SFVBA Members or
 - \$500 for Non-members**DUES ARE PRO-RATED AS FOLLOWS: July-Jan. 100%; Feb.-March 25% off; April-June 50% off**
- Each member shall pay to the ARS a forwarding fee of fifteen 15% of all fees received and earned from all matters referred by the ARS; 10% on Senior Citizen Legal Program referrals

FORMS & SUBMISSION REQUIREMENTS

- [General Membership Application](#) (six page application)
- [Substantive Panel Application\(s\)](#) for each panel selected (up to three)
- Dues Payment
- A copy of your professional liability insurance
- Resume
- If applicable, a Statement of Alternative Qualifications or Application for Special Consideration
- If applicable, the Declaration of Disciplinary Status attachments

